

COUNTY LAND RECORDS SOFTWARE

System of Record

Manage official records from intake onward

The operational system recording staff use to receive, review, record, index, and publish official instruments while preserving a complete audit history.

● **OFFICIAL RECORDING WORKFLOW** From intake through public access.

The operating core of the recording office

The recording office is responsible for a public record that must remain accurate, complete, defensible, and available over time. System of Record keeps the document, official index, recording action, and audit history inside one controlled staff workflow.

Intake queues, review decisions, recording fees, indexing, and administrative controls stay connected to the same transaction instead of being reconstructed across separate tools.

From intake to public access

Documents may arrive at the counter, by mail, through an existing submission provider, or through Direct eRecording. DocAI can prepare structured data for review, but recording staff remain responsible for accepting the instrument and making it part of the official record.

One authoritative source

Once recorded, the same authoritative information can support public access in Smart Search and, as Property Wallet develops, owner notifications about later recorded activity. Those products use the official record; they do not create a competing version of it.

AT A GLANCE

PRIMARY BUYER

**County recorders, registers of deeds,
and government records offices**

PRODUCT EXPERIENCE

Desktop staff application

DESIGNED FOR

Recording clerks
Document reviewers
Cashiers
Supervisors and administrators

WHO BENEFITS

Recording offices
Document filers
People who rely on the official record

What the product does

Canonical web content remains the complete and current source for this offering.

INTAKE

Controlled intake

Documents received at the office or through connected submission channels enter a common recording workflow.

RECORD

Official recording and indexing

Accepted instruments are recorded and connected to the official index maintained by the office.

CONTROL

Roles and configuration

Administrators can align access and workflow settings with the responsibilities of the recording office.

REVIEW

Review queues

Staff can organize work by status and direct documents that need attention to the appropriate reviewer.

FINANCE

Fees and cashiering

Configured recording fees and payments stay associated with the transaction staff are processing.

CONTINUITY

Audit history and publication

The system preserves the history of the recording action and supplies the authoritative record used by connected public services.

Where it sits in the record lifecycle

UPSTREAM

Direct eRecording

Submissions enter the recording workflow.

UPSTREAM

DocAI

Prepares structured index data for staff review.

DOWNSTREAM

Smart Search

Publishes recorded documents for public access.

DOWNSTREAM

Property Wallet

Uses recorded events to notify enrolled owners.

SOLUTIONS THIS PRODUCT SUPPORTS

Recording Operations Modernization

Public Records Access

Historical Records Digitization

Deed Fraud Monitoring

Discuss System of Record for your office

Request a briefing, or open the canonical product page for current details.

mediciland.com
/products/system-of-record

SCAN TO OPEN

